

Board of Director's Meeting May 8, 2024, ~ 1:00 pm

Call to Order and Introductions Chair, Lesley "Les" Miller Jr.

I. Public Comments Public/Guest

BOARD BUSINESS

II. Approval of Meeting Minutes Board Members

III. Governance

Consideration and Approval of Operating Policies Kimberly Williams, COO

- HR-006 Driver License Record Verification and Screening
- HR-0007 Employment Offers
- HR-009 Internships Offered
- HR 010 Employee Personnel File Management
- HR-011 Establishing Pay Rates
- HR-012 Employee Information Change
- HR-013 Employee Status Change
- HR-014 Job Description
- HR-016 Employee Performance Reviews
- HR-017 Merit Increases
- HR-019 Holidays
- HR-020 Solicitation and Distribution of Literature
- HR-021 Employee Time Sheets and Records
- HR 026 Pandemic, Epidemic and Infectious Disease Response
- HR 032 Vacation Time
- HR 033 Sick Time
- HR 036 Non-Smoking Policy
- HR 037 Gifts from Clients and Vendors
- HR 039 Termination of Employment
- HR 042 Tuition Reimbursement
- HR 055 Succession Planning
- HR 581 Employee Training and Development

Merging of Finance and Audit Committee
Julianne Holt, Vice Chair

Financial Update Christopher Terrigino, CFO

CEO Report
Terri Balliet, CEO

IV. Board Training/Guidance

Adoptions Overview Rosaline Stuckey, Director of

Adoptions



- V. Next Board MeetingJune 12, 2024, ~ 1:00 pm.
- VI. Adjournment