



Out of Home Care Coordinator

If you are interested in applying, please submit your cover letter and resume to bsylvain@cnhc.org

- Children's Network of Hillsborough, LLC does not discriminate based on age, race, national origin, gender, religion, veteran status, or disability in employment, in provision of services, or in access to programs.
- Children's Network of Hillsborough is an Equal Opportunity Employer, Drug Free Workplace.
- Children's Network is an E-Verify Participant; Pre-Hire background checks are mandatory.

MINIMUM REQUIREMENTS

Education / Experience / Certification

- ◆ A bachelor's degree from a four-year accredited college or university in psychology, social work, sociology or related human services degree. Masters degree in the field of human services, preferred
- ◆ A minimum of two (2) years of practical field experience
- ◆ Child Welfare Certification preferred

General Purpose of Job (Full job description provided upon interview)

Provide effective direction, support, and technical assistance to sub-contracted providers to meet performance objectives for the Lead Agency and Circuit 13 system of care. Ensure compliance regarding current federal, state, and local laws, contracts, accreditation standards and policies and procedures

Certificates, License, Registrations, backgrounds, drug screens, Etc.

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| ◆ Certification as a Child Protection Professional is preferred | ◆ Criminal background screening (FBI/FDLE and Local Law Enforcement) and Abuse Registry Check |
| ◆ Valid driver's license, clean driver's check, and proof of insurance is required | ◆ Drug Screening is a requirement |
| ◆ No special certification or registration is required for this position | ◆ Children's Network participates in E-Verify |

If you are currently an employee of Children's Network of Hillsborough, LLC, or one of our Case Management Organizations, it is necessary that you notify your current Supervisor, prior to applying