

Permanency Specialist



If you are interested in applying, please submit a cover letter and resume to Missie Irby, via email – missie.irby@cnhc.org

- Children's Network of Hillsborough, LLC does not discriminate based on age, race, national origin, gender, religion, veteran status, or disability in employment, in provision of services, or in access to programs.
- Children's Network of Hillsborough is an Equal Opportunity Employer, Drug Free Workplace.
- Children's Network is an E-Verify Participant; Pre-Hire background checks are mandatory.

General Purpose of Position (Full job description will be provided upon interview)

- ◆ Assist in the implementation of Quality Management systems
- ◆ Provide programmatic expertise for In Home, Out of Home, Adoptions, and Independent Living
- ◆ Develop and implement System of Care (SOC) policies and procedures
- ◆ Prepare and analyze monthly management and performance reports
- ◆ Complete the State and Federal reporting process
- ◆ Complete System of Care training programs
- ◆ Identify System of Care needs and provide technical assistance to supply them
- ◆ Deliver services that assure the safety, permanency, and well-being of children in the care of the Children's Network of Hillsborough
- ◆ Provide performance assessment and feedback at provider Team Meetings
- ◆ Perform programmatic monitoring of contracts
- ◆ Track and report incidents and complaints

MINIMUM REQUIREMENTS

Education / Experience / Certification

- ◆ A bachelor's degree from a four-year accredited college or university in Psychology, Social Work, Sociology, or related Human Services degree
- ◆ A minimum of two (2) years of experience in child welfare is required
- ◆ Knowledge of quality management systems and procedures
- ◆ Florida Certification as a Child Protection Professional within one year of hire, unless exempted by Children's Network management

Certificates, License, Registrations, background checks, drug screens

- Valid driver's license required, and clean driver's license check is required, with proof of insurance
- Drug Screening is required
- E-Verify (US Citizenship Verification) is required
- Criminal background screening mandatory (Local Law/FBI/FDLE)

<p>If you are currently an employee of Children's Network of Hillsborough, LLC, or one of our Case Management Organizations, it is necessary that you notify your current Supervisor, prior to applying</p>
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