



# INTENSIVE FAMILY SERVICE TEAM (IFST) CHILD WELFARE CASE MANAGER

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To apply, submit your cover letter and resume to Missie Irby at [missie.irby@cnhc.org](mailto:missie.irby@cnhc.org)

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- Children's Network of Hillsborough, LLC does not discriminate based on age, race, national origin, gender, religion, veteran status, or disability in employment, in provision of services, or in access to programs.
- Children's Network of CNH is an Equal Opportunity Employer, Drug Free Workplace.
- Children's Network is an E-Verify Participant; Pre-Hire background checks are mandatory.
- Children's Network provides medical, dental, 401K, paid vacation, sick leave, and holidays.

## **MINIMUM REQUIREMENTS**

- ◆ Bachelor's Degree from an accredited college or university with a minimum of two (2) years of child welfare related experience OR an advanced degree in social work or a comparable human service field
- ◆ Official transcripts are a mandatory requirement
- ◆ Must have a working knowledge of community services in the local area. Ability to establish and maintain positive working relationships is also a must
- ◆ Child Welfare Certification preferred

## **General Purpose of Job (Full job description will be provided upon interview)**

Serve children and families with early engagement intensive case management while partnering with the Department of Children and Families investigator. An upfront collaborative team approach is utilized to engage families early in the investigative process with the focus on serving the family in their home during case management. IFST Case Manager will strive to improve the social and behavioral functioning of the family to maximize protective capacity of the parents and over all well-being of the children. The purpose is to evaluate, coordinate, ensure that the necessary service delivery and treatment are provided; complete required family assessments and ongoing documentation; assist individuals and families by teaming with them to identify goals to maintain and strengthen the family unit. Participate in staffings to ensure parental progress and to maintain child safety and well-being.

## **Other Qualifications/Skills & Abilities**

- Strong organizational and problem-solving abilities
- Ability to establish and maintain positive working relationships with others
- Ability to work as a team member
- Ability to work in a multi-cultural environment
- Effective listening skills
- Verbal and written communications skills
- Must be self-motivated and have the ability to manage various work assignments simultaneously

## **Certificates, License, Registrations, background checks, drug screens**

- Valid driver's license required, and clean driver's license check is required, with proof of insurance
- No special certification or registration is required for this position
- Drug Screening is required
- E-Verify (US Citizenship Verification) is required
- Criminal background screening mandatory (Local Law/FBI/FDLE)

If you are currently an employee of Children's Network of Hillsborough, LLC, or one of our Case Management Organizations, it is necessary that you notify your current Supervisor, **prior** to applying